



UNIVERSITY OF ECONOMICS IN BRATISLAVA

INTERNAL REGULATION OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

No. A/1/2023

Scholarship Rules of the University of Economics in Bratislava

2023

The University of Economics in Bratislava (hereinafter also referred to as "EUBA") is issuing, in accordance with Section 15(1)(k) of Act No. 131/2002 on higher education institutions and on amendments and supplements of certain laws as amended (hereinafter also referred to as "the Higher Education Act"), and following an approval by the Academic Senate of the University of Economics in Bratislava, dated 24 May 2023, these Scholarship Rules of the University of Economics in Bratislava.

Article 1

Introductory Provisions

- (1) These Rules regulate scholarship awards to students of the University of Economics in Bratislava as well as first-instance proceedings and review proceedings concerning scholarship award.
- (2) The Scholarship Rules apply to all students studying in bachelor's, master's and doctoral study programmes delivered by EUBA and its faculties.
- (3) The scholarship may also be awarded to students who are Slovak citizens or permanent residents in Slovakia, and are studying at foreign universities as part of their university studies at EUBA.

Article 2

Types of Scholarships

- (1) EUBA awards the following scholarships to students:
 - a) scholarships from funds received for this purpose from the state budget,
 - A. social-welfare scholarships,
 - B. pregnancy scholarships,
 - C. motivational scholarships,
 - D. doctoral scholarships.
 - b) scholarships from the University's own resources distributed through the Scholarship Fund.

Article 3

State Budget-Funded Scholarships

A. Social-Welfare Scholarship

- (1) Students in study programmes at the first two study levels (bachelor's and master's study programmes) and study programmes under Article 53(3) of the Higher Education Act who are permanent residents in Slovakia, or students who have been granted asylum or subsidiary protection or temporary refuge, are awarded social-welfare scholarships subject to the meeting of pre-defined conditions. Social-welfare scholarship is intended

to contribute towards study-related cost. Students are legally entitled to receive social-welfare scholarship.

- (2) The following students are not eligible to receive social-welfare scholarship:
 - a) students studying in a first-level study programme, if they have already attained first-level higher education qualifications,
 - b) students who have already attained second-level higher education qualifications,
 - c) students who have been receiving a social-welfare scholarship in a study year or any part thereof in a study programme at the relevant higher education level; for the purposes of this paragraph hereof, the first three years of studies in study programmes under Article 53(3) of the Higher Education Act are deemed to be studies in first-level study programmes and the fourth and subsequent years of studies are considered as studies in second-level study programmes; for the purposes of this paragraph hereof, the fourth year of studies in the study programme under Article 53(3) of the Higher Education Act is deemed to be the first year of studies in a second-level study programme and the subsequent years of studies are treated accordingly; the period during which the student was receiving a social-welfare scholarship in the relevant year is rounded up to the next whole year,
 - d) students studying the relevant study programme for longer than is the programme's standard duration, or
 - e) students in part-time studies.
- (3) Special needs students may be awarded a social-welfare scholarship even after exceeding standard duration of their studies, if such situation results from the students' disability.
- (4) A social-welfare scholarship may be awarded to a student based on a written request for social-welfare scholarship award.
- (5) The social-welfare scholarship request is submitted in the academic year in which the social-welfare scholarship is to be provided. Only one social-welfare scholarship may be awarded in respect of one period.
- (6) The income of the student and persons jointly assessed with the student is the decisive factor for social-welfare scholarship award. The income limit giving rise to the eligibility for social-welfare scholarship, and the social-welfare scholarship amount are derived from the minimum subsistence level under Act No. 601/2003 on minimum subsistence level and on amendments and supplements of certain laws as amended.
- (7) The social-welfare scholarship is awarded from the first day of the calendar month when the application for social-welfare scholarship was filed to the end of June of the relevant academic year. The student who is a dependent child and is a full orphan or half orphan whose living parent has a maintenance obligation towards the child to the extent as determined by court, or is a dependent child placed in foster care until they reach majority, is awarded a social-welfare scholarship also for the months of July and August of the relevant academic year.
- (8) Social-welfare scholarship may not be awarded for a period longer than the end of the month in which the student loses their student status.
- (9) The facts decisive for social-welfare scholarship award and for determination of the social-welfare scholarship amount are regulated by Decree No. 102/2006 of the Ministry

of Education of the Slovak Republic, as amended, on social-welfare scholarship awards to higher education students.

- (10) EUBA provides social-welfare scholarships in the monthly amount no later than the tenth day of the relevant calendar month in the bank account held in the Slovak Republic, whose number is to be specified by the student in the application for social-welfare scholarship award.

B. Pregnancy Scholarship

- (1) A pregnant student with permanent residence in the Slovak Republic who is not eligible to receive the pregnancy allowance¹ is awarded a pregnancy scholarship in the period from the start of the 27th week before the expected due date as determined by a doctor, especially in order to be able to cover the increased cost associated with the student's health condition and special material needs, and in relation to preparations for the birth of a child.
- (2) The student is eligible for a pregnancy scholarship under the provisions of Article 96b of the Higher Education Act.
- (3) A person whose studies have been interrupted on the grounds of pregnancy is also considered to be a student for the purposes of pregnancy scholarship.
- (4) The pregnancy scholarship is awarded on the basis of the student's written application. The application includes the original copy of the medical certificate confirming the commencement of the 27th week before the expected due date as determined by a doctor, and an ID card copy, or a copy of the document granting permanent residency in the Slovak Republic. The application is filed at the relevant Faculty with the department having jurisdiction over students' social affairs.
- (5) The pregnancy scholarship award is decided by the EUBA Rector.
- (6) Pregnancy scholarship is awarded from the first day of the calendar month in which the application was filed. If the conditions for awarding pregnancy scholarship have been met only for part of the calendar month in which the application was delivered, the pregnancy scholarship is awarded for the entire calendar month. Pregnancy scholarship is also provided for the months of July and August.
- (7) EUBA awards the pregnancy scholarship in the monthly amount no later than the tenth day of the relevant calendar month in the bank account held in the Slovak Republic, whose number is to be specified by the student in the application for pregnancy scholarship award.
- (8) The amount of the pregnancy scholarship is EUR 200 (say: two-hundred Euros) per month.²
- (9) The eligibility to pregnancy scholarship lapses:
 - a) when the entitlement to a post-birth parental allowance arises in respect of the child for whom the student receives the pregnancy scholarship,

¹ Article 47a of Act No. 461/2003 as amended by Act No. 426/2020 Coll.

² The government may stipulate any other pregnancy scholarship amount by a decree; the pregnancy scholarship amount referred to in the text ceases to be valid as soon as a new amount is stipulated by the decree.

- b) when the entitlement to a pregnancy allowance arises,
 - c) when the pregnancy ends,
 - d) upon termination or completion of studies.
- (10) The student is obliged to report the fact referred to in Article 9(a) through 9(c) to the Social Affairs Department of the relevant EUBA Faculty no later than 10 days from the respective change.
- (11) The student who for the same period was granted a pregnancy scholarship and also received a pregnancy allowance is obliged to refund to EUBA the pregnancy scholarship granted for the relevant period.

C. Motivational Scholarship

- (1) Under Article 96a(1) of the Higher Education Act, motivational scholarships are awarded:
- a) in the fields of study designated in the methodology guide of the Ministry of Education, Science, Research and Sports of the Slovak Republic (hereinafter also referred to as "the Ministry of Education") based on labour market analyses and projections, taking into account the student's past academic achievements; if a student in a first-level study programme is involved, in their first year of study academic achievements of the last year of high-school studies are considered,
 - b) for outstanding performance of academic obligations, and/or outstanding achievements in one's studies, research, development, artistic or sport activities.
- (2) The scholarship under paragraph 1(a) is awarded to no more than fifty per cent of students in the designated field of study at EUBA.
- (3) The scholarship under paragraph 1(b) is awarded to no more than ten per cent of EUBA students.
- (4) Motivational scholarships are awarded to students in the first- and second-level of their studies.
- (5) The motivational scholarship under paragraph 1(a) will not be awarded before the year in which the Ministry of Education designates in its methodology guide fields of study students of which will be awarded such scholarship by EUBA.
- (6) The motivational scholarship under paragraph 1(b) for outstanding performance of academic obligations is awarded by the Faculty Dean to a student studying in a study programme in the second or the next year of their studies for outstanding performance of their academic obligations in the previous academic year, unless there was an interruption of the student's studies during the previous academic year.
- (7) The motivational scholarship under paragraph 1(b) for outstanding performance of academic obligations may be awarded by the Faculty Dean also to a student studying in the first year of a second-level study programme, if such student completed the last year of their first-level studies at one of the EUBA faculties, for outstanding performance of academic obligations in the previous academic year, unless there was an interruption of the student's studies during the previous academic year.

- (8) The motivational scholarship under paragraph 1(b) for outstanding achievements in research, development, artistic or sport activities may be awarded also to a student studying at the first or second level of studies in their first year of studies.
- (9) The motivational scholarship under paragraph 1(b) for outstanding performance of academic obligations is awarded by the Faculty Dean to students in a study programme conducted in a foreign language:
 - a) in the first year of their studies for academic achievements attained in the first semester,
 - b) in the second year of their bachelor's and master's studies, for academic achievements attained in the first year of their studies,
 - c) in the third year of their bachelor's studies for academic achievements attained in the second year of their studies.
- (10) The award of a motivational scholarship is not requested by the student, and the scholarship award cannot be claimed as a right.
- (11) The award of the motivational scholarship is decided by the Faculty Dean. In his/her decision, the Dean specifies the motivational scholarship amount and reasons for the award.

D. Doctoral Scholarship

- (1) A full-time doctoral student is granted a scholarship by EUBA for the standard duration of their studies, unless the student has already attained third-level higher education qualifications. The standard duration of studies in a full-time doctoral study programme is three years.
- (2) EUBA may award a special scholarship also under Article 4(7) hereof.
- (3) The full-time doctoral student who has been awarded a scholarship by EUBA under paragraph 1 or 2 is eligible to receive the scholarship:
 - a) in the amount equal to at least pay grade 6 and pay step 1 under Act No. 553/2003 on remuneration of certain employees when performing work in general interest and on amendments and supplements of certain laws as amended, until the student passes the dissertation examination,
 - b) in the amount equal to at least pay grade 7 and pay step 1 under Act No. 553/2003 on remuneration of certain employees when performing work in general interest and on amendments and supplements of certain laws as amended, after the student passes the dissertation examination.

Article 4

Scholarships from University's Own Resources

- (1) EUBA may award scholarships from its own resources, particularly from the Scholarship Fund, to students and graduates within its means and capabilities,

- (2) EUBA may award scholarships from its own resources in the Scholarship Fund also to graduates provided that no more than 90 days have lapsed from the due completion of their studies.
- (3) The scholarship under paragraph 1 is awarded by the Faculty Dean, or EUBA Rector, to the student studying in a study programme in any year of their studies, particularly for outstanding performance of academic obligations, outstanding achievements in their studies, research, development, artistic or sport activities, or as a one-time or regular social support.
- (4) The scholarship under paragraph 1 is awarded to the student usually in the academic year in which the ground for the award arose.
- (5) Scholarships under paragraph 1 may be awarded particularly:
 - a) for outstanding performance of academic obligations in the previous year of study
 - b) for outstanding achievements in one's studies (e.g. for outstanding academic achievements throughout the entire period of one's studies),
 - c) for achieving outstanding results in economic research (e.g. top three placement in the faculty or national round of the Student Scientific Competition or success in an international competition, or publication of scientific or technical papers),
 - d) for achieving outstanding results in sport activities (successful representation of the University or Slovakia abroad),
 - e) as a one-time support, in the event of an incident with severe health consequences,
 - f) as a one-time, social support, if the student was affected by a particularly dire social condition (demise of a parent, parents' unemployment, parents' divorce etc.) during the academic year,
 - g) for supporting foreigners in their studies (e.g. Slovak expats etc.),
 - h) for any other important activities not listed under sub-paragraphs (a) through (g).
- (6) The maximum total amount of the scholarship that may be paid to the student for each of the activities referred to in paragraph 5(a) through 5(e), 5(g) and 5(h) is EUR 700; for activities under paragraph 5(f) a scholarship in the amount of EUR 1,000 may be granted.
- (7) In highly exceptional cases worthy of special consideration, the Rector, or Dean, may award to the student a special scholarship.
- (8) EUBA may extend Scholarship Fund loans to students at EUBA and its faculties.
- (9) EUBA may award a doctoral scholarship funded from its own resources (resources of EUBA and its faculties), subject to the provisions of Article 54(18) of the Higher Education Act. EUBA may also enter into an agreement with a sponsor on providing a contribution for disbursement of a doctoral scholarship to a full-time doctoral student for the standard duration of their studies.

Article 5

First Instance Proceedings and Review Proceedings

- (1) The proceedings in the matter of awarding a social-welfare scholarship or loan commences on the day when the student files an application for social scholarship or loan

award with the competent department of the faculty the student is studying at. The application must contain all the information necessary for making a decision. The information must be duly documented.

- (2) If the application is incomplete, the Faculty Dean asks the student to complete the documentation, or requests from them the necessary explanation.
- (3) The Dean's decision on social scholarship award, or loan award, must be made in writing and must include a statement that the social scholarship or loan is awarded, the relevant amount, payment form and payment dates, or loan repayment terms, reasoning and instruction on the option to submit a request for review of the decision.
- (4) Within 15 days of the date of delivery of the decision on the social scholarship award, the student may request the Dean of the relevant faculty to review such decision. The request is submitted to the Dean who has issued the decision.
- (5) If the Dean who has issued the decision does not grant the request, the Dean will refer the request together with the documentation, including the necessary supporting documents, to the Rector without undue delay.
- (6) If the Dean, or Rector, who has issued the decision on social-welfare scholarship does not grant the request, he/she will refer the request together with the documentation, including the necessary supporting documents, to the Ministry of Education, Science, Research and Sports of the Slovak Republic without undue delay.
- (7) The Rector will amend or annul the decision in the matter which has been issued in contravention of the Higher Education Act or a EUBA internal regulation.

Article 6

Joint, Transitional and Final Provisions

- (1) The terms and conditions for scholarship awards under Article 3(B)(1)(a) and 3(B)(1)(b) are stipulated in Rules for Motivational Scholarship Awards to Students at EUBA and Its Faculties.
- (2) If scholarships have been awarded hereunder as a result of false or incomplete information provided by the student, or if the student fails to report any change in the circumstances relevant for the award, award amount or time of disbursement, the student must immediately return the sums unduly received.
- (3) These Scholarship Rules of the University of Economics in Bratislava were discussed and approved by the Academic Senate of the University of Economics in Bratislava on 24 May 2023.
- (4) These Scholarship Rules of the University of Economics in Bratislava shall become valid on the date of approval thereof by the Academic Senate of the University of Economics in Bratislava and effective on 1 June 2023, and shall apply to all faculties of the University of Economics in Bratislava.
- (5) On the effective date hereof, the Scholarship Rules of the University of Economics in Bratislava approved by the Academic Senate of the University of Economics in Bratislava on 14 December 2011, including Appendices thereof, shall expire and cease to have effect.

prof. Ing. Helena Majdúchová, CSc.
EUBA AS Chair

prof. Ing. Ferdinand Daňo, PhD.
EUBA Rector