

Internal Directive No. 1/2016

“Specification of publishing and research duties of professors, extraordinary professors, associate professors, and assistant professors at the University of Economics in Bratislava” with reference to the § 75 article 4, 5, 7 and 8 of the Law No. 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws

a) Publishing Activities

Over the period of 2 calendar years a full professor must reach a score of no less than 240, an extraordinary professor no less than 220, an associate professor no less than 200, and an assistant professor must reach a score of no less than 150, while at least 50% of the minimum threshold score must consist of points obtained in categories A1, A2 and B combined, and no more than 50% of the minimum threshold score may be obtained in category C.

Publication Category	Explanations of the publication category as per “Decree of the Ministry of Education, Science, Research and Sport No. 456/2012 Coll.” (see the Annex)	Score	Note
A1	Monographs		
	International – peer-reviewed monographs (AAA)	100	
	International – papers / chapters in peer-reviewed monographs (ABA, ABC)	50	
	National – peer-reviewed monographs (AAB)	50	
	National – papers / chapters in peer-reviewed monographs (ABB, ABD)	17	
A2	Other Books		
	International – peer-reviewed university textbooks (ACA)	60	
	International – expert books (BAA), literary monographs / translations (CAA)	40	
	National – peer-reviewed textbooks (ACB)	40	
	National – expert books (BAB), literary monographs / translations (CAB)	35	
	(National) – textbooks for secondary and elementary schools (BCB), specialist translations (EAJ)	30	
	Other – course literature and teaching materials (BCI), reviews (EAI)	35	
B	Journal Papers in indexed journals (CCC - Current Contents Connect®), journals registered in Web of Science (WoS), SCOPUS; Patent Applications		
	International – academic papers CCC / WoS / SCOPUS (ADC, ADM) – IF = min. 0.4	100	
	International - academic papers CCC / WoS / SCOPUS (ADC, ADM) – IF = less than 0.4	75	
	International – expert papers CCC (BDC)	30	
	National – academic papers CCC / WoS / SCOPUS (ADD, ADN) – IF = min. 0,4	65	
	National - academic papers CCC / WoS / SCOPUS (ADD, ADN) – IF = less than 0,4	50	
	National – expert papers CCC (BDD)	20	
	International – abstracts CCC / WoS / SCOPUS; literary papers and translations CCC (AEG, AEM, CDC)	10	
	National – abstracts CCC / WoS / SCOPUS; literary papers and translations CCC CCC; patent applications, etc. (AEH, AEN, CDD, AGJ)	8	

C*	Journal Papers in other journals / peer-reviewed proceedings / peer-reviewed monographs		
	International – academic papers in other journals (ADE)	24	
	International – academic papers in peer-reviewed proceedings, monographs (AEC)	24	
	National – academic papers in other journals (ADF)	15	
	National – academic papers in peer-reviewed proceedings, monographs (AED)	15	
	Other Publications		
	International – published invited peer-reviewed conference papers (AFA)	27	+10 points / author, if proceedings are accepted in Thomson Reuters database
	International – published peer-reviewed conference papers (AFC)	24	+10 points / author, if proceedings are accepted in Thomson Reuters database
	National – published invited peer-reviewed conference papers (AFB)	15	+10 points / author, if proceedings are accepted in Thomson Reuters database
	National – published peer-reviewed conference papers (AFD)	12	+10 points / author, if proceedings are accepted in Thomson Reuters database
	International – peer-reviewed university textbook chapters (ACC), chapters in expert books (BBA), expert papers in journals registered in WoS / SCOPUS (BDM)	21	
	Other international (abstracts, entries, professional papers in journals, professional papers in conference and other proceedings, chapters in internationally published literary monographs, chapters of literary translations in internationally published books, literary papers / translations, literary translations in proceedings) – BDA, BDE, BEE, BFA, CBA, CDE, CEC	6	
	National – peer-reviewed university textbook chapters (ACD), chapters in expert books (BBB), expert papers in journals registered in WoS / SCOPUS (BDN)	15	
Other international and national (abstracts, posters, textbook chapters, entries, expert papers in journals, expert papers in conference and other proceedings, standards, chapters in nationally published literary monographs, chapters of literary translations in nationally published books, literary papers / translations, literary translations in proceedings, reviews in journals and proceedings, expert papers / translations in journals / proceedings, proceedings, bulk access papers) - AFE, AFF, AFG, AFH, AFK, AFL, BCK, BDB, BDF, BEF, BFB, BGG, CBB, CDF, CED, EDI, EDJ, FAI, GHG	1		

*If a C category publication is authored by multiple authors, the total score shall be divided among the co-authors according to the information on their authorship share provided to the EUBA's Slovak Economic Library for the registration purposes.

Internal Directive No. 1/2016 is complementary to the existing assistant professorship and full professorship promotion criteria at the University of Economics in Bratislava (Internal Directive No. 4/2014), with a broad continual support of qualification growth remaining the main priority.

For the purposes of the qualification growth under existing assistant professorship and full professorship promotion criteria at the University of Economics in Bratislava, the following remains in force:

- University textbooks are publications with the candidate's authorship of no less than 3 AS.*
- Course literature are publications with the candidate's authorship of no less than 3 AS.

- Monographs are publications with the candidate's authorship of no less than 3 AS.

*AS – Author Sheet, 20 standard pages (1,800 characters with spaces per page) or 36,000 characters with spaces.

b) Research Activities

Pursuant to the § 75 article 4 of the Law No. 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws a lecturer holding a full professorship linked to a study programme is responsible for carrying out research and education activities in said study programme. With their research, educational and organizational activities, the full professor contributes to the development of knowledge in said study programme and to elucidation of its relationship to other study programmes; the full professor is responsible or co-responsible for the quality and development of the study programme implemented at the university or a faculty. Among the duties of a full professor are also creation of trends and conceptual frameworks, research activities and dissemination of their results in journals and academic or professional events of international importance, research team management and organization of international academic events.

Pursuant to the § 75 article 4 of the Law No. 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws a lecturer holding an associate professorship linked to a study programme in cooperation with a holder of a full professor linked to said study programme contributes with their research, educational and organizational activities to the development of knowledge in said study programme. Among the duties of an associate professor are also research activities and dissemination of their results in journals and academic or professional events of international importance, research team management and organization of international academic events.

Within 2 calendar years full professors, extraordinary professors and associate professors are required to obtain no less than 8 points, and assistant professors are required to obtain less than 6 points from the following research activities:

Research Activity	Score
Participation on a national research project / year	2
Participation on an international research project / year	4
Participation on an applied research or a project funded from the structural funds / year	3
Leading an approved national research project / year	5
Leading an approved international research project / year	7
Leading an approved applied research or a project funded from the structural funds / year	6
Preparing and submitting a national research project application / project**	3
Preparing and submitting an international research project application / project**	6
Preparing and submitting of an application for applied research or funding from structural funds / project**	3

**If more than one EUBA employee is involved in preparation and submission of the project, the score shall be divided according to the authorship share of the individual EUBA employees.

Note: For the purposes of this specification only approved and funded VEGA and KEGA projects with an internal EUBA project number shall be considered.

This Internal Directive was negotiated and approved on the Rector's Advisory Board meeting on 24 February 2016.

This Internal Directive shall enter into force on 15 March 2016. Internal Directive No. 2/2013 of 23 March 2013 as amended by the Supplement No. 1 shall expire on the day of entry into force of this Internal Directive.

Bratislava, 25 February 2016

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